

Regular Council Meeting Minutes
April 20, 2026
6:00 PM Central Standard Time

Present: Eric Seib, April Watson, Hannah Diamond, Gretchen Mcpherson, Mike Hutto, Shon Owens, Nina Hendricks, Cade Diamond, Brent Freeman, Donna Bullock, Steve Cozart, Jonathon Porter, Christy Hutto

Meeting Call to Order: Eric Seib **Prayer:** Mike Hutto **Pledge:** Shon Owens

Approve Minutes: Mayor Owens made a motion to accept the Regular Meeting Minutes from April 6, 2026, as written. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed. Mr. Seib updated the council on the progress of Bray-Hendricks Park. The park is 85% complete.

Old Business:

Park Manager Update: Ms. Watson presented the park manager update to the council. Discussion followed. The Bray-Hendricks Park Manager Hiring Committee interviewed nine applicants for the park manager position. Each applicant was ranked based on the requirements in the park manager job description. The committee narrowed the applicants down to the top candidates based on highest rankings. These applicants were interviewed by the Town Council during the public workshop today. The Town Council then voted for their choice for the position. Based on these final interviews, the Town Council has selected Tate Upton as the candidate for the Bray-Hendricks Park manager position, pending the hiring process. Councilwoman Hendricks made a motion to approve the council's selection of Park Manager. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

Santa Rosa County RESTORE Funding for Septic to Sewer Expansion: Mr. Seib presented the Santa Rosa County Septic to Sewer Project to the council. Discussion followed.

Santa Rosa County Gas Tax Interlocal Agreement: Mr. Seib presented the Gas Tax Interlocal Agreement to the council. Discussion followed.

Park Warranties: Mr. Seib presented a warranty letter from Triptek Construction to the council. Discussion followed. Mayor Owens made a motion to move forward with additional fencing. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried. The Gable will be tabled until the next meeting to get additional information.

2. New Business:

Joint Legislative Committee Discrepancy Letter: Mr. Seib presented the discrepancy letter to the council. Discussion followed.

Edeker Circle Property Split: Mr. Seib presented the Edeker Circle property split to the council. Discussion followed. Mayor Owens recused himself from voting. Councilman Diamond made a motion to approve the splitting of the property. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

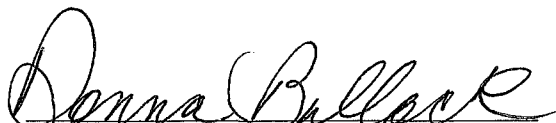
Water and Wastewater Maintenance Repairs: Mr. Seib presented the water and wastewater maintenance repairs to the council. Discussion followed. Mayor Owens made a motion to approve the payment of all repairs needed. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

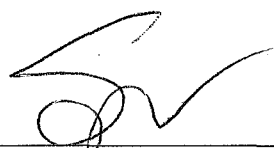
Request for Connie Wilkes Day: The Jay Royal Pride Band Booster's presented a request to the council to use the Community Center for only the cost of the cleaning fee. Discussion followed. Councilwoman Hendricks made a motion to allow the Band Booster's to use the Community Center on May 11th and 12th for Connie Wilkes retirement party, for only the cost of the cleaning fee. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

3. **Council Comments:** None

4. **Visitor Comments:** Jonathon Porter, a utility customer residing at 4023 McCutchin Dr, came in stating that some clothing items had been ruined due to dirty water back in February. He had spoken with town staff previously and was told to bring any damaged items in as proof. He stated that all damaged items had been donated. Discussion followed. Mayor Owens stated that it is not the town policy that we pay for any items that might be damaged due to dirty water. Our policy is to review the complaint and apply credit to their utility account if approved by council.

Councilman Freeman made a motion to adjourn. Seconded by Councilman Hutto. 5 yeas, 0 nays. Motion carried


Donna Bullock, Town Clerk


Shon Owens, Mayor