

**Regular Council Meeting Minutes**  
**August 17, 2026**  
**6:00 PM Central Standard Time**

**Present:** Donna Bullock, Cade Diamond, Hannah Diamond, Mike Hutto, Nina Hendricks, Brent Freeman, Shon Owens, Tate Upton, William McDonald, Mindy Paille, Tommy Paille, Kevin Stanton, Eric Seib

**Meeting Call to Order:** Shon Owens    **Prayer:** Mike Hutto    **Pledge:** Cade Diamond

**Approve Minutes:** Councilman Diamond made a motion to accept the Regular Meeting Minutes from August 17, 2026, as written. Seconded by Councilman Hutto. 4 yeas, 0 nays. Motion carried.

**1. Park Manager Report:**

**Bray- Hendricks Park Manager's Report:** Mr. Upton presented the Bray-Hendricks Park Operations Report to the council. Discussion followed. Mr. Upton presented the updated By-laws of the Jay Park and Recreation Advisory Board to the council. Discussion followed. This will be tabled until next meeting. Mr. Upton stated that he had a list of things needed for Bray-Hendricks Park to prepare for upcoming tournaments. He will have further information at the next meeting.

**2. Town of Jay Report:**

**Operations Report:** Mayor Owens presented the operations report to the council. Discussion followed. The Triptek Construction 100% complete billing invoice is ready for the mayor's signature. All Certificates of Occupancy have been received. Well #1 is not working properly and is currently being repaired. Phase #1 is complete, and Phase #2 will be completed this week.

**3. Old Business:**

**Griner Drilling - Pump:** Ms. McDonald said that the Chamber of Commerce is just waiting on their liability insurance. This will be tabled until next meeting.

**4. New Business:**

**Florida Rural Water – Utility Asset Management Plan:** Mr. Clover from Florida Rural Water presented the utility asset management plan to the council. Discussion followed. Councilman Hutto made a motion to approve the utility asset management plan. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

RESOLUTION NO. 2026-08-17 – Ms. Bullock read RESOLUTION NO-2026-08-17  
A RESOLUTION OF THE TOWN OF JAY, APPROVING THE TOWN OF JAY  
WASTEWATER ASSET MANAGEMENT AND FISCAL SUSTAINABILITY PLAN;  
AUTHORIZING THE MAYOR AND TOWN MANAGER TO TAKE ALL ACTIONS  
NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING  
FOR AN EFFECTIVE DATE.

Motion by Mayor Owens to approve RESOLUTION NO. 2026-08-17. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

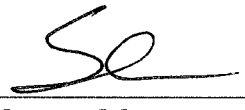
**Annual Civic Events in Jay – 2026:** Ms. Bullock presented the Annual Civic Events for 2026 that the Town of Jay normally participates into the council. Discussion followed. Mayor Owens made a motion to approve the 2026 Annual Events for the Town of Jay. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

**5. Council Comments:**

**6. Visitor Comments:**

Councilwoman Hendricks made a motion to adjourn. Seconded by Councilman Hutto. 5 yeas, 0 nays. Motion carried

  
Donna Bullock, Town Clerk

  
Shon Owens, Mayor