

Regular Council Meeting Minutes

August 3, 2026

6:00 PM Central Standard Time

Present: Donna Bullock, Steve Cozart, Cade Diamond, Brent Freeman, Nina Hendricks, Mike Hutto, Shon Owens, Jane Hayes, Denise McDonald, Cathy Hutto, Trudie Blackmon, Brenda Godwin, Tate Upton, Merla Upton, Helen Bates, Ashlie Bond, Bryan Bond, Natasha Godwin, Tony Howard, Crystal Weatherington,

Meeting call to Order: Shon Owens **Prayer:** Mike Hutto **Pledge:** Brent Freeman

Approve Minutes: Mayor Owens Made a motion to accept the Regular Meeting Minutes from July 20, 2026, as written. Seconded by Council Woman Hendricks. 5 yeas, 0 nays. Motion Carried.

1. Town of Jay Report:

Operations Report: Mayor Owens Presented the operations report (attached). Booker Street Sidewalk – Environmental paperwork request has been submitted to the State of Florida. Industrial Park Stormwater Expansion is ready to bid. Mayor Owens stated there is an opportunity to advertise this project and the sidewalk project at the same time and possibly save some money. Mayor Owens stated it would be two separate bids. Mayor Owens reported on the Industrial Park. The Town will continue to move forward with encouraging economic development. Survey and deed information has been updated with Santa Rosa County and will be adding the Industrial Park to their advertising. Mayor Owens reported that we are continuing to move forward with the state of Florida on Emergency Generators and Bypass Pump. Discussion followed. Mayor Owens reported on Jay Clean up. Recent storms caused a tree to fall across the road on State Street. Town was able to remove fallen tree. Brenda Godwin reported there were several properties that needed to be cleaned up. Discussion followed. Mayor Owens asks Ms. Godwin to send him the address, and he will check into what could be done. Ms. Godwin informed the council that there are several dogs that are running loose. Discussion followed.

2. Park Manager Report:

Bray-Hendricks Park Operations Report: Mr. Upton presented the Bray-Hendricks Park report. (attached) Park manager Upton gave his recommendation for the Town of Jay to move forward with USSSA Recreation Ball League for Bray-Hendricks Park. Discussion followed. Motion by Councilwoman Hendricks to adopt the USSSA Recreation Ball League for the Bray-Hendricks Park. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried. Mr. Upton reported we need to set up a recreation board that will help run

the youth sports programs. Mr. Upton stated he will work on the by-laws and will have a finalized version next meeting. Mr. Upton gave a quote of \$9,3330.00 for a John Deere 1200 Hrydro Rake that is needed for the park. Discussion followed. Mayor Owens ask Upton to check on the financing with John Deere and report back.

3. Old Business:

Chamber of Commerce Agreement Regarding the Marketplace: Ms. McDonald stated that the chamber needed more time to look over the agreement and would report back at next meeting.

Town Clerk asks council to remove Ms. Watson and add her to the RESTORE Committee. Mayor Owens made a motion to remove Ms. Watson and add Donna Bullock to RESTORE Committee. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

Mayor Owens reported on Well # 1 repair. Griner Drilling provided a work plan for the town council to approve. Discussion followed. Motion by Councilwoman Hendricks to approve the Cleaning Stage 1 & 2 for \$39,260. Seconded by Councilman Freeman. 5 yeas, 0 nays. Motion carried. Motion by Councilwoman Hendricks to approve the Phase 3 of well-set test pump & capacity test post cleaning for \$31,966.05. Seconded by Councilman Freeman. 5 yeas, 0 nays. Motion carried

4. New Business:

2026/2027 Operational Budget Forecast: Mayor & council looked over the 2026/2027 Operational Budget Forecast. Discussion followed. Motion by Owens to accept the 2026/2027 Operational Budget. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

Ad Valorum Certification: Clerk asked council to look at the handout for Ad Valorum Certification of Taxable Value. The Department of Revenue requires the town to vote on the Ad Valorum Rate for next year. Mayor Owens went over millage rate with council. Discussion followed. Motion by Councilwoman Hendricks to stay at the 5.17 operating millage rate. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried. Motion by Councilwoman Hendricks to schedule the Final Budget meeting on Tuesday September 8, 2026, at 6:00 pm. Seconded by Councilman Hutto. 5 yeas, 0 nays. Motion carried.

Municipal Management Consulting Services: Mayor Owens presented a contract for Municipal Management Consulting Services. This contract is between the Town of Jay and Seib Industries, LLC. Discussion followed. Councilwoman Hendricks made a motion

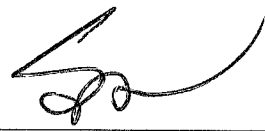
to accept the contract from Seib Industries, LLC. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

Florida Rural Water Utility Asset Management Plan: Town Clerk ask council to look over asset management plan from Florida Rural Water. George Clover with Florida Rural Water will be on the August 17th agenda to present the Asset Management Plan.

5. **Council Comments:** None
6. **Visitor Comments:** Jane Hayes thanked the council for the work they have done and encouraged others to get involved. Discussion followed.

Mayor Owens made a motion to adjourn the meeting. Seconded by Councilman Hutto. 5 yeas, 0 nays. Motion carried


Donna Bullock, Town Clerk


Shon Owens, Mayor