

**Regular Council Meeting Minutes**  
**July 1, 2024**  
**6:00 PM Central Standard Time**

**Present:** Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Michael Hutto, Eric Seib, April Watson, Trudie Blackmon, Crystal Weatherington

**Meeting Call to Order:** Eric Seib    **Prayer:** Michael Hutto    **Pledge:** Jane Hayes

**Approve Minutes:** Councilwoman Hayes made a motion to accept the regular meeting minutes as written from June 17, 2024. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

**1. Town of Jay Report**

**Operations Report:** The Operations report (attached) was presented. Discussion followed. Mr. Seib stated that he, Randy Gabbard, and Evan Barrow (town employees) had worked at the treatment plant today and that it was up and running as needed. Park plans have been submitted to DEP for approval.

**2. Old Business**

**Post Office Update:** Mr. Seib stated that he would like to use the TurnKey program provided through FMIT after informing the council that they would use local contractors, if possible, at our request. Councilwoman Hayes made a motion to move forward with TurnKey for the repairs. Seconded by Councilman Hutto. 3 yeas, 0 nays. Motion carried.

**Elections:** Ms. Bullock stated that council members had received an extension until July 15, 2024, to complete their Form 1. She would remind the two council members who have yet to complete the form.

**3. New Business**

**CD Maturity:** (attached) Councilwoman Hendricks made a motion to renew the CD valued at \$184,684.80 at United Bank. Seconded by Councilwoman Hayes. 3 yeas, 0 nays. Motion carried.

**NSRUA Interlocal Agreement:** (attached) Mr. Seib presented the council with the proposed interlocal agreement with the member owned utility companies of North Santa Rosa County. Councilwoman Hayes made a motion to approve the interlocal agreement. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

**Water and Wastewater Plan:** Mr. Seib stated that we have a temporary contract with a licensed water and licensed wastewater operators. The water and wastewater systems will be handled by these operators and these operators are working with town employees to train said employees on both systems.

**Joy in Jay Dates:** Councilwoman Hendricks presented the following dates for Joy in Jay events:

November 25-26, 2024 - Ice Skating (10:00 am – 2:00 pm)

Dec. 2, 2024 – Tree Lighting (6:30 pm)

Dec. 7, 2024 – Joy in Jay (Reindeer Run at 8:00 am, Parade at 10:00 am, Festival after Parade)

Dec. 12, 2024 – Cookie Crawl (6:00 – 8:00 pm)

Councilwoman Hayes made a motion to approve the planned schedule for Joy in Jay events. Seconded by Councilman Hutto. 3 yeas, 0 nays. Motion carried.

**Visitor comments:** None

Councilwoman Hayes made a motion to adjourn. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.



Donna Bullock, Town Clerk



Shon Owens, Mayor