

Regular Council Meeting Minutes
June 15, 2026
6:00 PM Central Standard Time

Present: Donna Bullock, Steve Cozart, Cade Diamond, Hannah Diamond, Mike Hutto, Brent Freeman, Eric Seib, April Watson, Tate Upton, Gretchen Mcpherson, Shon Owens, Nina Hendricks, Jane Hayes, Denise McDonald, Josh Durst

Meeting Call to Order: Eric Seib **Prayer:** Mike Hutto **Pledge:** Hannah Diamond

Approve Minutes: Mayor Owens made a motion to accept the Regular Meeting Minutes from June 1, 2026, as written. Seconded by Councilman Hutto. 5 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed. Mr. Seib presented a preliminary analysis to the council. Mayor Owens made a motion to move forward with creating a food truck location. Seconded by Councilman Freeman. 4 yeas, 1 nay. Motion carried.

Park Manager Report:

- 2. Bray-Hendricks Park Operations Report:** Mr. Upton presented the Bray-Hendricks Park project tracker (attached). Discussion followed. Mayor Owens made a motion to approve Mr. Upton to mail out the letters to both organizations. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

3. Old Business:

Santa Rosa County Gas Tax Interlocal Agreement: Mr. Seib stated that we have not heard back yet, this will be tabled until next meeting.

Jay Area Chamber Use of Marketplace on Commerce Street: Denise McDonald presented the Jay Area Chamber use of Marketplace on Commerce Street to the council. Discussion followed. Mr. Cozart said that he will look into this. This will be tabled until next meeting.

4. New Business:

FY-25 Audit Review: Josh Durst presented the FY-25 audit review to the council. Discussion followed.

Wastewater Treatment Plant Maintenance Estimate: Mr. Seib presented the wastewater treatment plant maintenance estimate to the council. Discussion followed. Mayor Owens made a motion to approve the wastewater treatment plant maintenance estimate. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

Rural Infrastructure Fund Grant Potential Projects: Mr. Seib presented potential projects for the RIF grant. Discussion followed. Applications are due on July 13, 2026. Mr. Seib said that he will conduct further research, this will be tabled until next meeting.

SRC Local RESTORE Council Appointment Letter: Mr. Seib requested that the council nominate a new member to be the Town of Jay representative of the SRC Local RESTORE Council. Discussion followed. The Town of Jay has one member as a part of this council. Councilwoman Hendricks made a motion to nominate Ms. Watson to serve on the SRC Local RESTORE Council effective July 1, 2026. . Seconded by Councilman Freeman. 5 yeas, 0 nays. Motion carried.

Bank Account Changes in Signatures: Eric Seib requested that the council remove his name from the bank account and add Hannah Diamond as of July 3, 2026. Discussion followed. Councilman Hutto made a motion to remove Mr. Seib's name from the bank account and to add Ms. Diamond. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

July 4th Holiday and Council Meeting Change: Ms. Watson presented to the council that in lieu of the grand opening of Bray-Hendricks Park on July 3, town staff will be off for the 4th of July Holiday on July 6, 2026. Discussion followed. Because of the holiday on July 6th, the next public park meeting will be July 7th at 5:30 PM in the community center, followed by the council meeting at 7:00 PM in the council room.

5. **Council Comments:** Ms. Bullock presented a proposal from Santa Rosa County for a digital sign in front of the community center to the council. Discussion followed. This will be tabled to get more information.
6. **Visitor Comments:** None

Mayor Owens made a motion to adjourn. Seconded by Councilman Hutto.
5 yeas, 0 nays. Motion carried


Donna Bullock, Town Clerk


Shon Owens, Mayor