

Regular Council Meeting Minutes
May 20, 2024
6:00 PM Central Standard Time

Present: Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Michael Hutto, Eric Seib, April Watson

Meeting Call to Order: Eric Seib

Approve Minutes: Councilwoman Hayes made a motion to accept the regular meeting minutes as written from May 6, 2024. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

1. Town of Jay Report

Engineering Report: Mr. Tillar was not in attendance.

Operations Report: Mr. Seib presented the operations report (attached). Dewberry dropped off Construction Plans for Bray Hendricks Park. Council members have a copy to look over. Senior Center renovation demo is in process. We have a leak on the community center roof that will be repaired. The contractor has noted this and will make the repair. State Street project, waiting on Ms. Cotton to sign paperwork. Office will reach out to Ms. Cotton and try to coordinate a time to sign paperwork.

2. Old Business

Truck Purchase: Mr. Seib reported on two trucks he has located. Discussion followed. The council recommended buying the new truck. It was noted that the state vendor does not have any trucks available at this time. Mr. Seib will move forward with the purchase of the new truck. Mr. Seib reported he has not heard back from the Town of Century in reference to the Interlocal Agreement.

3. New Business

Community Center Change Order Request: (attached) Mr. Seib reported that Bear General Contractors forwarded a change order request to place the new flooring on top of the existing tile. Discussion followed. Motion by Councilwoman Hayes to reject the change order request. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

Community Center Sign: Mr. Seib presented the council with two options for a Digital Sign. Discussion followed. Motion by Councilwoman Hendricks to purchase the sign with newest technology. Seconded by Councilman Hutto. 3 yeas, 0 nays. Motion carried.


Traffic Signal Maintenance and Compensation Agreement: Ms. Bullock presented the council with the Traffic Signal Maintenance Agreement. Discussion followed. Motion by Councilwomen Hayes to accept the Traffic Signal Maintenance and Compensation Agreement and authorize Donna Bullock, Town clerk to sign these documents for the Town of Jay . Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.


Town of Jay Elections: Ms. Bullock reported the Town of Jay has two council seats up for re-election. Councilwoman Jane Hayes and Councilman Miachel Hutto. The qualifying period will begin at noon Monday June 10, 2024, and end at noon June 14, 2024. The election will be held August 20, 2024.

Jay High School Baseball: Mr. Seib presented the council with a request from Jay High School Principal Mr. West to have a Block Party 6:00 P.M. May 30, 2024. Discussion followed. Motion by Jane to have Block Party May 30th. Seconded by Councilwoman Hendricks. 3 yeas, 0 nay. Motion carried.

Visitor comments: None

Councilwoman Hayes made a motion to adjourn. Seconded by Councilman Hutto. 3 yeas, 0 nays. Motion carried.


Donna Bullock, Town Clerk


Shon Owens, Mayor