

**Regular Council Meeting Minutes**  
**May 6, 2024**  
**6:00 PM Central Standard Time**

**Present:** Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Josh Holloway, Michael Hutto, Gretchen McPherson, Eric Seib, David Tillar, April Watson, Crystal Weatherington, Denise McDonald, Keith Strickland and Nurses from Jay Hospital

**Meeting Call to Order:** Eric Seib

**Prayer:** Michael Hutto

**Pledge:** Jane Hayes

**Approve Minutes:** Councilwoman Hayes made a motion to accept the regular meeting minutes as written from April 15, 2024. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

**Jay Hospital Nurses Proclamation:** Ms. Bullock read the Mayoral Proclamation regarding Nurses Week (attached). Councilmembers thanked Jay Hospital and its nursing staff for all that they do for the community and presented the proclamation to them.

**1. Town of Jay Report**

**Engineering Report:** Mr. Tillar presented the engineering report. Permits are now official for the community center and the contractor may now continue working there. All consultants are now under contract for the Bray-Hendricks Park renovation. Final plans should be presented within the next three weeks for the town to get to DEO. The anticipated opening of the park is scheduled for the summer of 2025.

**Operations Report:** Mr. Seib presented the operations report (attached). He stated that the tile at the community center is very difficult to remove per the contractor and the contractor has asked about possibility of laying the new flooring over the tile instead of breaking up the tile. Mr. Seib would like to discuss this further and ask questions regarding this before a final decision is made. Mr. Seib discussed the STRIVE grant offered by Santa Rosa County that is again available for area businesses. The grant is a matching grant of up to \$5,000. Ms. McDonald is discussing the grant with several area businesses.

**2. Old Business**

**Truck Purchase:** Mr. Seib is continuing to work on this.

**Medical Marijuana Centers Ordinance Revision (2<sup>nd</sup> Reading):** Ms. Bullock read Ordinance 24-04-15 (An ordinance of the Town of Jay, Florida amending the town of Jay Land Development Regulations amending Chapter II to define the standoff limits of medical marijuana centers from schools and churches and providing for an effective date) for the second reading. Councilwoman Hayes made a motion to accept the second reading of Ordinance 24-04-15. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

**Town of Century Interlocal Agreement:** We are still waiting to hear back from the Town of Century.

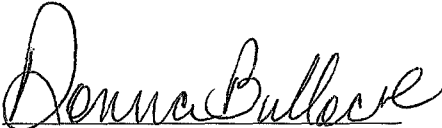
**3. New Business**


**Community Center Construction Schedule:** Mr. Seib presented within the operations report.

**Farmer's Market Start Up:** Mr. Seib stated that Rebecca Porter would be starting the Farmer's Market back up on June 1, 2024, at the Marketplace.

**Visitor comments:** None

Councilwoman Hayes made a motion to adjourn. Seconded by Councilman Holloway. 4 yeas, 0 nays.  
Motion carried.

  
Donna Bullock, Town Clerk

  
Shon Owens, Mayor



**NURSES  
MAKE THE  
DIFFERENCE**

## MAYORAL PROCLAMATION

**May 2024  
Jay, Florida**

Whereas, registered nurses in the United States constitute our nation's largest health care profession, and

Whereas, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings, including the frontline of the pandemic, and

Whereas, the American Nurses Association, as the voice for registered nurses in this country, is working to chart a new course for a healthy nation that relies on increasing access to primary and preventive health care, and better utilization of all our nation's registered nursing resources, and

Whereas, professional nursing is an indispensable component of the safety and quality of care of hospitalized and non-hospitalized patients, and

Whereas, the demand for registered nursing services will be greater than ever because of the aging of the American population, emerging health challenges, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services, and

Whereas, more qualified registered nurses are needed in the future to meet the increasingly complex needs of health care consumers in this community, and

Whereas, the cost-effective, safe, and high-quality health care services provided by registered nurses will be an increasingly important component of the United States health care delivery system in the future, and

Whereas, along with the American Nurses Association, the Florida Nurses Association has declared May 6-12 as Nurses Week, with the theme "Nurses Make the Difference," with appreciation for nurses' unparalleled impact during the pandemic, and their contributions to health care, and an open invitation to #ThankANurse for enriching our lives and the world we live in, therefore be it

Resolved, that I, **Shon Owens**, ask that all residents of this town of **Jay, Florida**, join me in honoring the registered nurses who care for all of us, and be it further.

Resolved, that the residents of **Jay, Florida** celebrate registered nurses' accomplishments and efforts to improve our health care system and show our appreciation for the nation's registered nurses not just during this week, but at every opportunity throughout the year.

## Town of Jay Project Tracker

PROJECT	DESCRIPTION	FOLLOW UP
Park Master Plan	Create a Master Plan for the Bray-Hendricks Park for long term planning.	Dewberry melding architect engineering and civil engineering plans. Revised schedule posted on our new website. Environmental review comments end tomorrow.. State will then have the package to review starting May 8.
COVID CDBG Grant	Senior Center Renovation.	Work awaiting Santa Rosa County permit approval. Tiles difficult to remove. Question to allow LVP over the tile.
State Street	Create a more useable road for local agriculture suppliers and farmers.	Spoke to Ms. Cotton four weeks ago and she has not been able to coordinate with her, her daughter and Notary. Check written and waiting for paperwork.
Jay Clean Up	Clean up select residences within the Town Limits to assist in the overall look of Jay.	Nuisance Letters mailed and Certified receipts returned.
Highway 89 and Highway 4 Intersection	Create a safer intersection.	Reduce Accidents
Wastewater Treatment Plant Drying Bed #3	Build a third drying bed.	WWTP Efficiency
Well #4	Create a new water well. Overall \$1.5 Mil cost.	Quality Water
Volunteer Fire Department	Partner with the Jay Fire Department to find a new building for them.	Fire Protection
Industrial Park	Work on Improving the Site to Promote New Businesses and Industry.	Economic Development
Lead and Copper Lines	Identify and Replace homes with lead and copper lines from distribution line to house.	Quality Water
Sewer Line Replacement	Replace Sewer Lines on Highway 4 and Highway 89.	Increased Capacity
		Grant awarded for \$6,000. Dewberry drafting a contract. Town of Jay completed inspection of all lines. Will have to create documentation and publish on our website by October 2024.
		FDOT repaving December 2027.