

Regular Council Meeting Minutes
October 7, 2024
6:00 PM Central Standard Time

Present: Donna Bullock, Brent Freeman, Nina Hendricks, Josh Holloway, Michael Hutto, Robin Phillips, Eric Seib, April Watson, Crystal Weatherington, Mark & Lynn Hendricks

Meeting Call to Order: Eric Seib

Prayer: Josh Holloway

Pledge: Nina Hendricks

Swearing in of Michael Hutto and Brent Freeman: Ms. Bullock swore in Councilman Hutto and Councilman Freeman for Town Council for the term 2024 – 2028.

Approve Minutes: Councilman Holloway made a motion to accept the regular council meeting minutes from Sept. 16, 2024. Seconded by Councilman Hutto. 4 yeas, 0 nays. Motion carried.

1. Town of Jay Report

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed.

2. Old Business

Community Center Roofing Project Bids: Mr. Seib stated that two bids had been received (attached). Discussion followed. Councilwoman Hendricks made a motion to move forward with discussions with Rowell Roofing to answer further questions regarding the community center roofing bid. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

Community Center Conference Room and Telehealth Room Rental Rates: Ms. Watson asked council member about rates to rent the office spaces and conference room. She will do more research and present at the next meeting for daily, weekly, and monthly rates. For a person to rent the banquet room for two days, the cost will be \$600, \$400 for the first day and \$200 for the second day. Discussion followed regarding charges for area groups to use the building. This will be discussed further at the next meeting.

CDBG Projects: Submission for projects has been moved to Oct. 31, 2024. Ms. Phillips stating that it would help if the Town could get plans for the Booker Street sidewalk. Discussion followed. Mr. Seib will talk with engineers regarding plans.

3. New Business

Santa Rosa County 1-cent LOST Sales Tax Advertisement / Endorsement Letter: (attached) Mr. Seib presented the council with the Santa Rosa County 1-cent sales tax endorsement letter. Discussion followed.

Natural Gas Prepaid Agreements: Mr. Seib presented the council with the Florida Natural Gas Prepaid Agreement letter (attached). Councilwoman Hendricks made a motion to renew the contract under the gas services agreement. Seconded by Councilman Freeman. 3 yeas, 0 nays (Councilman Holloway had to leave prior to vote). Motion carried.

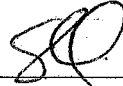
Request for Refund of Burial Plot: Ms. Watson presented the council with a request to refund two burial plots that were no longer needed. Discussion followed. The council would like to know where said plots were located before deciding. This will be presented at the next meeting.

Visitor comments: None

Councilman Hutto made a motion to adjourn. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays.
Motion carried.



Donna Bullock, Town Clerk



Shon Owens, Mayor