

Regular Council Meeting
April 2, 2018
6:00 P.M.

Present: Donna Bullock, Steve Cozart, Maxine Ivey, Wayne Godwin, Shon Owens, Jane Hayes, Cheryl Pitts, Raymond McDaniel, Gretchen McPherson, David Bush, Eric Seib, Trent Flowers, Frederick Barrow

Meeting called to order by Maxine Ivey

Welcome visitors- Maxine Ivey

Invocation by Frederick Barrow

Pledge led by Jane Hayes

Motion made by David Bush to accept minutes. Seconded by Owens. 5 yeas. 0 nays.
Motion carried.

Eric gave Town of Jay report, maintenance workers added a new sewer line on Blackmon Drive will asphalt the trench next week. Shon asked for list of other streets that require asphalt, when order asphalt need to get enough to do the streets. Eric discussed the water tank washout of Calfee Street. Eric suggested to do wash out to be done every 2 years, Park water tank to be washed out next. Donna to provide contract for U.S. Tank

Eric reported the flushing program was completed March 19th – 21st, office had 2 calls concerning dirty water after flushing.

Owens asked Raymond about lime being stored at sewer plant, reason for that it is where the lime stays out of the elements.

Eric stated Mr. Joe Jones came in to let office know he had dirty water, but overall satisfied with water since flush valve was installed.

Eric made council aware of Zack Pike work hours, 9:00 a.m. to 5:30 p.m. Trent hours remains 7:30 to 4:00 p.m. Raymond to go to part time this week.

Owens discussed vandalism at the Jay City Park. He made a suggestion to put wireless locks on doors. Discussion followed.

Eric will provide a report of the report the number of gas and water meters to be replaced to complete all the meters at the next meeting. Discussion followed regarding part-time employee, contract labor to complete the meter installations. Suggestion was made to look at Grant for Locklin Vo-Tech, training. Tabled to next meeting April 16th, 2018.

Owens made council aware of the meters Pace Water System is willing to sale to Town of Jay for half the cost.

Owens also inquired about the old water and gas meters, Raymond reported the meters were scrap ready to go to scrap yard to be sold.

Donna provided the council with financial reports, discussion followed. Hayes made motion for Mayor, Eric, Donna and another councilman to meet and look at finances and look at the amount needed to transfer funds to account. Seconded by Godwin. 5 yeas. 0 nays. Motion carried.

Owens made suggestion for Donna to enter bills upon receipt in mail to help the Council better understand the finances of the Town of Jay.

Eric gave engineering report. Micah Jones leaving Dewberry Engineering, his last day will be April 13th, 2018. Owens made motion for request for proposal/qualifications for Engineer. Seconded by Wayne Godwin. 5 yeas. 0 nays. Motion carried.

Owens made motion to extend Attorney Steve Cozart's contract with the Town of Jay. Seconded by David Bush. 5 yeas. 0 nays. Motion carried.

Eric gave update on July 4th fireworks, he talked to Chamber of Commerce regarding a donation. He also discussed the maintenance departments overtime concerning on-call. Need to update overtime rate. Cozart suggested to Eric he has Town of Jay Handbook. He will provide to Eric for next meeting for council.

Eric to meet with Theresa Dobson regarding banners.

Owens discussed Raymond McDaniel part time hours. Also will discuss Eric's permanent position with Town of Jay, next meeting.

Fredrick Barrow asked Council for donation for the Jay Pro Rodeo, discussion followed. Hayes made motion to sponsor rodeo for the \$250.00 level. Seconded by Owens. 5 yeas. 0 nays. Motion carried.

Well #1 project: Micah provided a site drawing last week. Eric emailed presentation to Santa Rosa County School Board Maintenance Department for their approval of our well expansion on school property.

Owens discussed expansion of Jay City limits.

David Bush made a suggestion to name a street or community center after Linda Carden, 40-year employee of Town of Jay.

Mayor Shon Owens

Donna Bullock, Town Clerk

