

Town Council Meeting
September 4, 2018
6:00 P.M.

Present: Maxine Ivey, Wayne Godwin, Jane Hayes, Eric Seib, Nina Hendricks, Lance Youngblood

Meeting called to order: Maxine Ivey

Welcome visitors: Maxine Ivey

Invocation: Wayne Godwin

Pledge: Jane Hayes

Motion made by Shon Owens to accept the minutes from the August 20, 2018 Regular Council Meeting. Seconded by Jane Hayes. 4 yeas. 0 nays. Motion carried.

MAINTENANCE REPORT. Eric Seib stated that the maintenance department completed 43 work orders over the last two weeks. Thirteen calls responded to the flushing of dirty water, thirteen calls were to conduct a final read for closeout or new service, five calls were to re-check water or gas meters readings, four calls for road cleanup, and three calls for possible water leaks. The maintenance crew fixed three leaks and laid three tons of asphalt on those repairs as well as other areas in the Town of Jay. The inmates were not available last week to work due to a lockdown and extra duties at the prison. We are seeing an improvement in the quality and efficiency of maintenance work with hire of Kevin Herrmann.

FINANCIAL REPORT: Eric showed the August reconciliation report and fund balances. The gas fund did show a negative balance, the town will adjust all balances at the September 20, 2018 town council meeting. The Town of Jay did receive a \$175,000 payment for the Commerce Street stormwater project. The Town will pay off a \$100,000 line of credit and the final payment of an equipment loan that is due in November 2018.

ENGINEER REPORT: Not available.

OLD BUSINESS. Attorney not present for a Breitburn lease letter update. Ordinance 18-08-04 was read for the first time that will amend Chapter 13 of the Town of Jay Code of Ordinances as it relates to Public Service Tax. The ordinance will be advertised next week and then have a final read at the September 17 meeting. Ordinance 18-08-03 was read for a second time that will amend Chapter 15, Article II, of the Town of Jay Code of Ordinances as it relates to charges for use of the Town of Jay water and sewer system; providing for repeal of Ordinance 11-03-02; providing for an effective date.

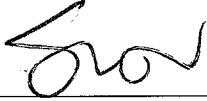
NEW BUSINESS. The Town of Jay requested to enter into an agreement with Jay HS and Jay Junior Football League to support the JJFL's use of the JHS football field for their games this season only. The Town of Jay will pay a fee of \$10 per child and a supervisory fee of \$30 per hour to Jay HS to assist in the maintenance costs of the JHS field for a total of \$1,960.00. Councilwoman Hayes wanted an explanation of the request. Mayor Owens mentioned that because the JJFL field does not have the proper parking, nor support facilities to positively promote the Town of Jay at the temporary field located at the Jay Industrial Park, the Town needs to intervene and assist in the agreement to use the HS football field for this season only. The Town of Jay lease will require the JJFL board to include both the Town of Jay and JHS representatives to help them manage their funding to prioritize their finances to support their own payment for use of the JHS football field. Councilwoman Hayes wants to make sure this is a temporary one-year agreement to help the kids of Jay and not a long term reliance on the town for financial support. Mr. Lance Youngblood from JHS stated that the high school wants to support the kids of Jay this year and be part of the future shaping of the JJFL to ensure the program is successful in supporting future JHS football teams. Discussion continued on the future use of the field at the industrial park. That will be part of the future year discussions that the board will need to address. Councilwoman Hayes made a motion to accept the agreement with Jay High School and Jay Junior Football League for one year only, Mayor Owens seconded the motion. The motion passed with a vote of 4-0. Councilman Godwin discussed hosting a travel ball tournament. Mr. Youngblood stated some of the requirements are the size of the fields, proper insurance, facility preparation, and lodging needs.

Eric reviewed the TRIM increase from 2% to 2.5% as proposed by the Town Council. The millage change will be advertised ahead of the final Millage and Budget Hearing. Eric presented the proposed 2018-2019 budget of \$1,155,000 to the council for their review. The budget will be presented for approval at the next Town Council Meeting. The document will be used to provide monthly updates of revenues and expenditures to the council for their increased awareness. Discussions of budgets amounts for each of the different water, sewer and gas funds occurred. The council was appreciative of the effort and looked forward to more clarity in the financial status of the town. Councilwoman Hayes mentioned that the Town may look at some alternatives for major medical as a medical savings tool to provide additional benefits for employees.

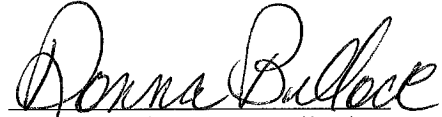
Eric provided examples of fees that are charged by local water systems in order to build a new fee structure to comply with the water and sewer ordinance change that was approved earlier in the meeting. The council agreed that this fee structure will be discussed at a workshop ahead of the next meeting. The Town of Jay was asked to buy an annual software support program for our Sensus electronic reading equipment and software. The cost would be \$2,437 each year. Eric will provide at the next meeting. Discussion continued about how to install the remaining gas and water meters during the overtime hours. It seems that it will be cheaper to pay for contractors to install the meters instead of employees. Finally, Mayor brought up the topic of pay for council and the mayor. Those salaries have been fixed for as long as anyone could remember. Councilwoman Hayes made a motion to increase council members' pay from \$200 to \$300 a month and the mayor's pay increase from \$300 to \$500 a month. Motion passed

4-0. An amendment to the Ordinance will be read and advertised over the next two meetings. Councilwoman Hayes wanted the town council to include a soccer field as well as a football field in the discussions of the Park Master Plan.

Councilwoman Hayes made motion to adjourn meeting. Seconded by Wayne Godwin. 4 yeas. 0 nays. Meeting adjourned.



Mayor Shon Owens



Town Clerk Donna Bullock