

Regular Council Meeting
June 4, 2018
6:00 P.M.

Present: Maxine Ivey, Wayne Godwin, Shon Owens, David Bush, Jane Hayes, Gretchen McPherson, Eric Seib, Crystal Weatherington, Phil Phillips, Cory Snyder, Dr. George Fredricks, Stephen Cozart

Meeting called to order: Maxine Ivey

Welcome visitors: Maxine Ivey

Invocation: Dr. George Fredricks

Pledge: Jane Hayes

Motion made by Shon Owens to accept the minutes. Seconded by David Bush. 5 yeas. 0 nays. Motion carried.

Eric Seib gave maintenance report. Maintenance guys completed 40 work orders over the last two weeks. Mayor asked to break down the work orders, eight were meter re-reads, eight were flushing of dirty water lines, three were for meter lat/long verification, and others were for various items that Eric could not recall. Major work for the week was to assist a business with a sewer clog which was found to be on the customer's side of the meter and the pipe discharged into a septic tank. The town is looking for bids to compete a directional drill of the sewer line from the business to the sewer main. The work squad from Century Work Camp returned today after a two week absence due to the guard's maternity leave. The inmates continue to do a good job mowing and keeping the streets clean. Carbon testing is still going on prior to replacing the current carbon filter at Well #3. Legislative Appropriation LP57012 change order paperwork arrived today for the Mayor to sign and return that will provide payment for work already completed. Employment Practices were returned with notes for discussion from the lawyer. Operations Manager will meet with the Lawyer on Thursday to discuss.

Eric Seib gave the budget report for the Clerk. He reviewed the revenues and stated that the May Utility revenue indicated an increase due to a scrutiny on accurate meter reads. We will watch future months to see if the increased revenue continues. The Mayor clarified for the council that we can use the spreadsheet to manage recurring costs. The Clerk and Ops Manager will continue to use the revenue and expense reports to find trends and prepare a more accurate budget for October 2018. Mayor asked to define overtime and wanted a formal explanation from the ordinances, but the clerk was not present at the meeting. Tabled to next meeting. Mayor did state that the Billing Clerk did a great job collecting past due amounts this month. His expectation is for the invoices and bills be into Black Mountain software the day that they arrive in order for us to have an accurate picture of what bills are due. Mayor asked to find an estimated

revenue list within Black Mountain based on the monthly reads and billing amounts. The Ops Manager will work with the Billing Clerk to find a process.

Crystal Weatherington provided a quick update on the water distribution system grant. We are waiting for Robin to provide us better definition of the neighborhoods that qualify for CDBG grants so that the engineering firm can create the proper plan for pipe installation. Once the Town receives the Well #1 survey, the engineers will create a bid for the building and electronics within the building. Mayor asked about the Park estimates, Crystal quoted \$1.5 Million dollars to upgrade the park to what the master plan shows. Mayor mentioned that he would draft a letter to the Commissioner Salter asking for an increase in the Town of Jay's Recreation Fund. Discussion was held to what amount that should be. No decision was made.

Eric discussed the plans for the Fourth of July and the need to start advertising. Councilwoman Hayes wanted a strong Social Media as well as a media campaign to get the word out. Dr. Fredericks asked if Jay First Baptist Church could sell hot dogs and popcorn again this year. Mayor wanted to attach a major event to the Fireworks Program to increase crowds. Discussion among the council was greased pig event, goat tail ribbon, or major music singer.

Municipal Engineering Firm presented their qualifications to the Council on their bid to earn the engineering contract with the Town of Jay. Dewberry also presented that they were continuing to provide the same service as before. Councilwoman Hayes challenged the level of support received over the last five years.

Dr. Fredericks made general comments about the dental bus July 23-27. He also requested to serv Hod Dogs, popcorn, and hand out free water at the event. He requested that the Town of Jay not flush their water lines on Wednesday nights.

David Bush made motion to adjourn meeting. Seconded by Wayne Godwin. 5 yeas. 0 nays. Meeting adjourned.

Mayor Shon Owens

Town Clerk, Donna Bullock