

Regular Council Meeting Minutes
July 5, 2023
6:00 PM Central Standard Time

Present: Jane Hayes, Nina Hendricks, Josh Holloway, Gretchen McPherson, Shon Owens, Eric Seib, David Tiller, April Watson

Meeting Call to Order: Eric Seib

Prayer: Josh Holloway

Pledge: Nina Hendricks

Approve Minutes: Mayor Owens made a motion to accept the regular meeting minutes from June 5, 2023, as written. Seconded by Councilwoman Hayes. 4 yeas, 0 nays. Motion carried. Meeting from June 20, 2023, was cancelled due to lack of quorum.

1. Town of Jay Report:

Engineering / Park Report: Mr. Tiller presented the engineering report. Discussion followed. Mr. Seib requested that council members start looking for pictures for the park amphitheater design.

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed.

2. Old Business:

Livestock Ordinance: Mr. Seib will have the final draft to present at the next meeting for first reading of the revised ordinance.

Jay Logo: Jada Lowry is still working on this. Mr. Seib will follow up.

3. New Business:

Adams Sanitation Update: Mr. Seib stated that Nathan Boyles of Adams Sanitation had contacted him regarding the contract that Adams has obtained with the City of Crestview. Adams is looking to partner with a company in order to handle the addition of Crestview and to continue its service with other contracts that they currently have. Due to the contract that the Town of Jay has with Adams Sanitation, they must have approval from the Town to move forward with this merger. Councilwoman Hayes made a motion based on the recommendation by Adams that pursuant to the exclusive franchise for residential and commercial solid waste collection and disposal by and between Adams Sanitation Holding Company, LLC and dated October 05, 2020, the Council hereby consents to the transfer of beneficial membership interests or stock interests in franchisee of not more than 80%. This is scheduled to occur on or about July 15, 2023. Franchisee shall provide the Town of Jay with written confirmation of the completion of the transaction no later than August 15, 2023. This approval shall be rescinded if written confirmation is not provided on or before August 15, 2023. Nothing herein shall authorize an assignment of the Franchisee's rights pursuant to the Franchise Agreement. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

Community Center Electronic Sign Options: This was discussed during the workshop and Mr. Tiller will present options at a later date.

Jay Volunteer Fire Department Building: Mayor Owens stated that he would like to add this project to the Town's project list. He would like to seek grant opportunities to assist with the renovation and research other lease opportunities for the fire department in order to utilize this building.

4. Visitor Comments: None

Mayor Owens made a motion to adjourn. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.



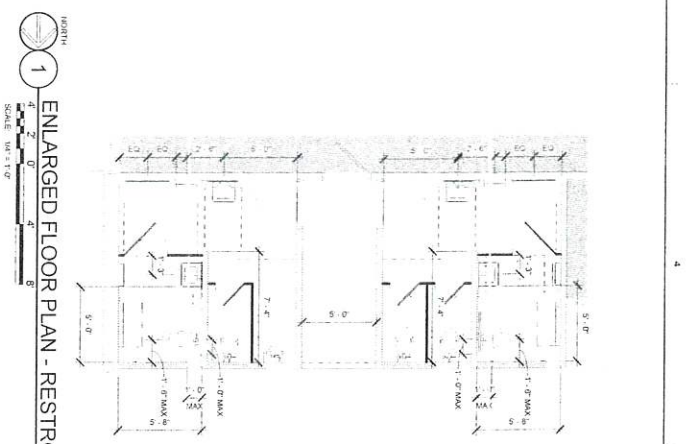
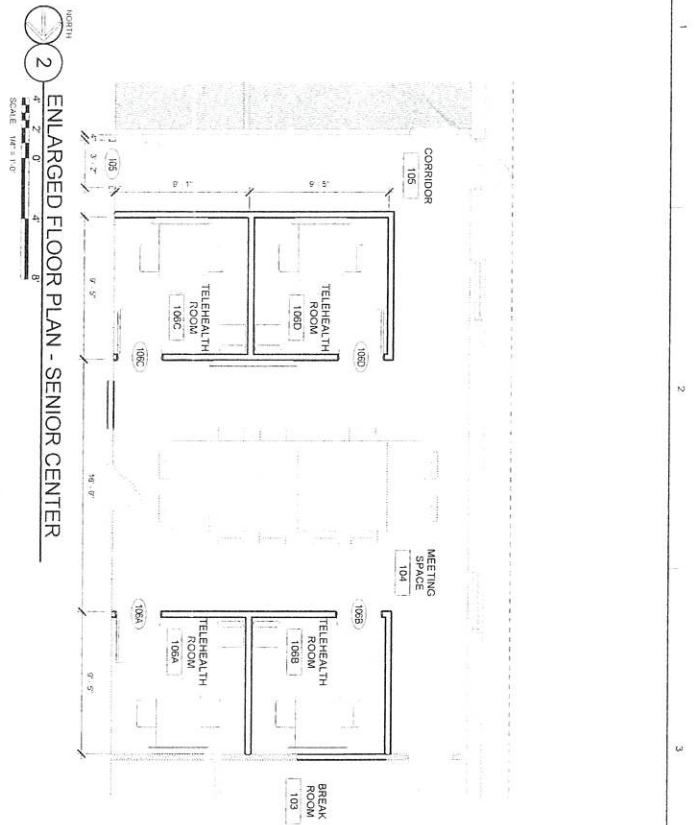
Donna Bullock, Town Clerk



Shon Owens, Mayor

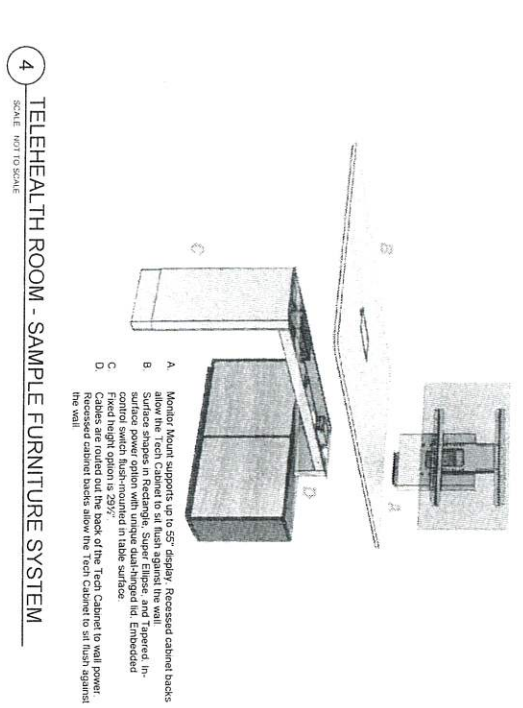
Town of Jay Project Tracker

PROJECT	DESCRIPTION	OUTCOME	FOLLOW UP
Park Master Plan	Create a Master Plan for the Bray-Hendricks Park for long term planning.		CDBG Hurricane Sally application submitted, awaiting announcement in late August. Line of Credit complete.
COVID CDBG Grant	Senior Center Renovation	Upgraded Building	Priorities being priced by Architect. 30% review response provided.
2019 CDBG Grant - Road Repaving	Update our roads.	Econ Dev	Closeout Paperwork submitted.
State Street	Create a more useable road for local agriculture suppliers and farmers.	Passable Road	Doggett property easement agreed to. Cotton presented, awaiting response.
Sewer Line Replacement	Replace Sewer Lines on Highway 4 and Highway 89	Increased Capacity	DEO Rural Infrastructure Grant applied for engineering costs. Will continue to look for DEP opportunities.
Well #4	Create a new water well. Overall \$1.5 Mil cost.	Quality Water	
Commerce Street	Create a one-way street northbound only to facilitate traffic.	Efficient Traffic Flow	FDOT Report for 2025-27 projects includes Highway 89 south and north of Highway 4.

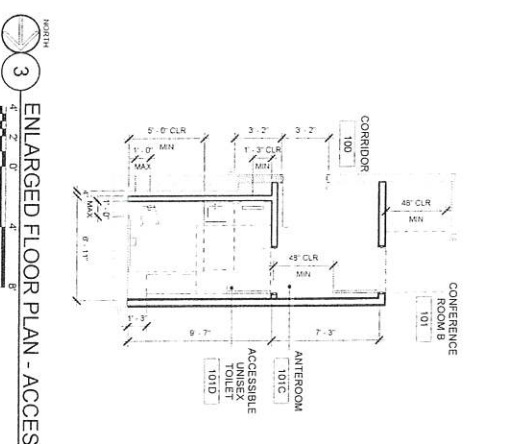


GENERAL NOTES

1. FIELD VERIFY DIMENSIONS PRIOR TO
2. SEE FINISH SCHEDULE FOR ALL INTERIOR
3. FINISHES. COORDINATE WITH ROOM FINISH SCHEDULE
4. COORDINATE WITH ROOM FINISH SCHEDULE
5. SURFACES NOT OUTLINED ON THESE
6. DRAWINGS. SEE & HOBBY NUMBERS ARE A
7. BASIS OF DESIGN ONLY. NOT INTENDED TO
8. LIMIT THE CONTRACTOR IN PRODUCT
9. SELECTION. INFORMING IN STUD WALL
10. CAVITIES WHERE REQUIRED TO SUPPORT
11. WALL MOUNTED COMPONENTS, INCLUDING
12. COUNTER SUPPORT BRACKETS, ABOVE MOUNT
13. WITH AV, DATA AND ELECTRICAL DRAWINGS
14. OWNER/ENDOR PROVIDED ACCESSORIES
15. PRIOR TO INSTALLATION WITH ALL TRADES
16. REFER TO ACCESSORIES SCHEDULE FOR
17. ADDITIONAL INFORMATION AND MOUNTING
18. APPLY SEALANT AROUND ALL FIXTURES &
19. ACCESSORIES THAT ARE AGAINST THE WALL



- A. Monitor Mount supports up to 55" display. Recessed cabinet backs
- B. allow the Tech Cabinet to sit flush against the wall
- C. surface supports in Rectangle, Super Rectangle and Ramped In-
- D. surface support options. Super Rectangle and Ramped In-
- E. surface support options. Super Rectangle and Ramped In-
- F. control switch flush-mounted in table surface.
- G. Fixed height option is 29 1/2"
- H. Fixed height option is 29 1/2"
- I. Fixed height option is 29 1/2"
- J. Fixed height option is 29 1/2"
- K. Fixed height option is 29 1/2"
- L. Fixed height option is 29 1/2"
- M. Fixed height option is 29 1/2"
- N. Fixed height option is 29 1/2"
- O. Fixed height option is 29 1/2"
- P. Fixed height option is 29 1/2"
- Q. Fixed height option is 29 1/2"
- R. Fixed height option is 29 1/2"
- S. Fixed height option is 29 1/2"
- T. Fixed height option is 29 1/2"
- U. Fixed height option is 29 1/2"
- V. Fixed height option is 29 1/2"
- W. Fixed height option is 29 1/2"
- X. Fixed height option is 29 1/2"
- Y. Fixed height option is 29 1/2"
- Z. Fixed height option is 29 1/2"



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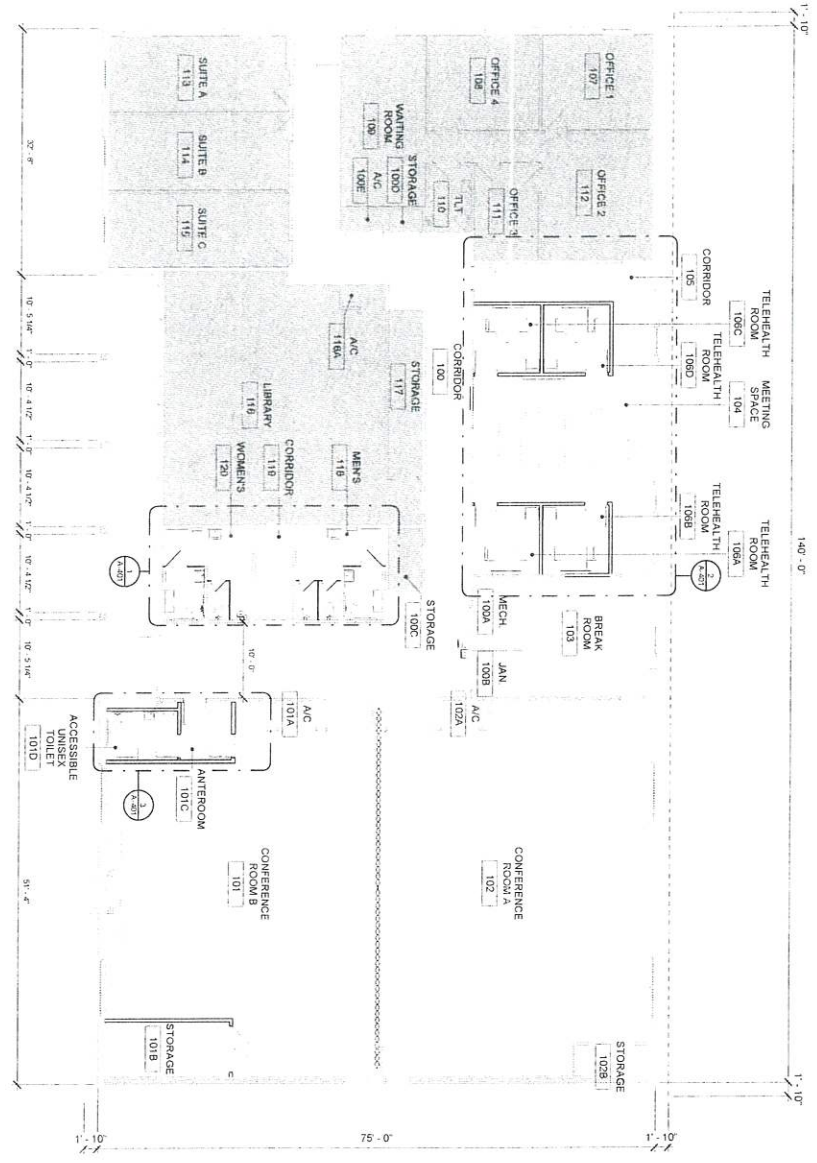
JAY SENIOR CENTER RENOVATION
 5259 BOOKER LANE, JAY, FL 32565
ENLARGED FLOOR PLANS

STPA
 131 E. GOVERNMENT STREET
 PENSACOLA, FL 32502
 (904) 533-1321
 FL LIC. #AC000284

DRAWN BY: JR
 DESIGNED BY: JR
 CHECKED BY: CR
 PROJECT NO: 2017
 SHEET NUMBER: A-401

DESIGN DEVELOPMENT - NOT FOR CONSTRUCTION

1
OVERALL FIRST FLOOR PLAN



GENERAL NOTES

- 1 FIELD VERIFY ALL EXISTING CONDITIONS
- 2 REFER TO WALL TYPE SHEET FOR ADDITIONAL INFORMATION ON WALL TYPE ASSEMBLIES
- 3 COORDINATION SHALL COORDINATE WITH ALL ELECTRICAL, TELECOM AND SECURITY PRIOR TO CONSTRUCTION
- 4 SEE LIFE SAFETY PLAN FOR LOCATION OF FIRE EXTINGUISHERS
- 5 ALL FURNITURE N.I.C. UNLESS NOTED
- 6 SEE FINISH SCHEDULE FOR ALL INTERIOR FINISHES
- 7 FINISHES BEING OBTAINED IN STUD WALL CAVITIES WHERE REQUIRED TO SUPPORT WALL COMPONENTS, INCLUDING, BUT NOT LIMITED TO, UPPER CABINET AND COUNTER DATA AND ELECTRICAL DRAWINGS

LEGEND

- NEW BUILDING ELEMENT
- NEW WALL
- EXISTING WALL TO REMAIN
- EXISTING BUILDING ELEMENT TO REMAIN
- AREA NOT IN SCOPE

ISSUE DATE	ISSUED BY	DATE

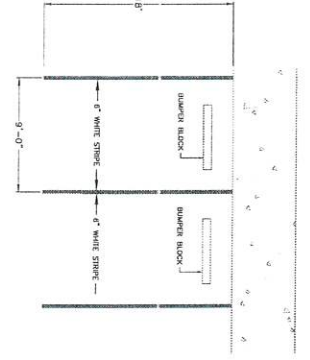
Dewberry
 139 E. GOVERNMENT STREET
 PENSACOLA, FL 32502
 (850) 433-1424
 (850) 433-1424

STDA
 171 E. GOVERNMENT STREET
 PENSACOLA, FL 32502
 (850) 433-0971
 FL DP #A000394

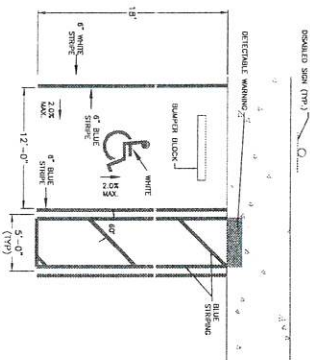
JAY SENIOR CENTER RENOVATION
 5259 BOOKER LANE, JAY, FL 32565
OVERALL PLAN - FIRST FLOOR

A-101
 DRAWN BY: **HR**
 DESIGNED BY: **HR**
 CHECKED BY: **HR**
 PROJECT NO: **23017**
 SHEET NUMBER

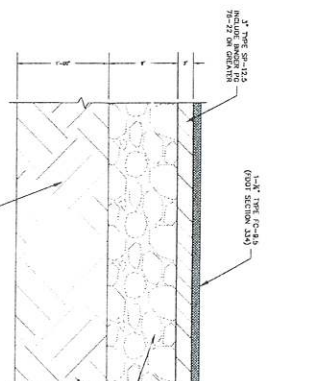
DESIGN DEVELOPMENT - NOT FOR CONSTRUCTION



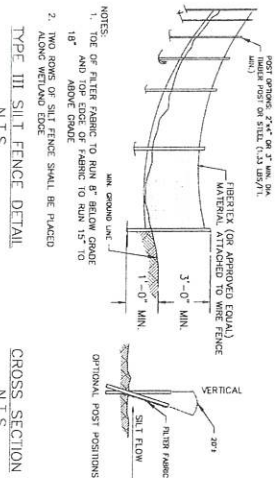
TYPICAL STRIPING AND PARKING DIMENSIONS FOR PERPENDICULAR H.C.A. PARKING STALL
 N.T.S.



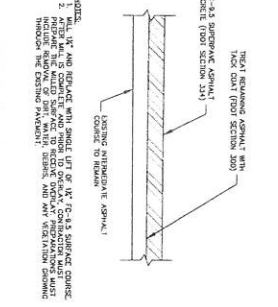
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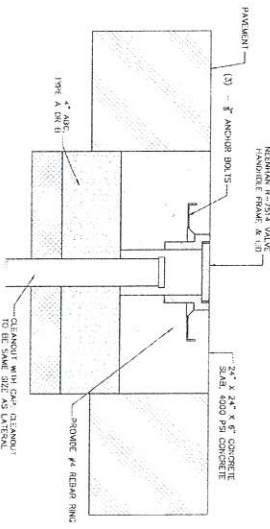
FULL DEPTH ASPHALT PAVEMENT SECTION (AS REQUIRED)
 N.T.S.



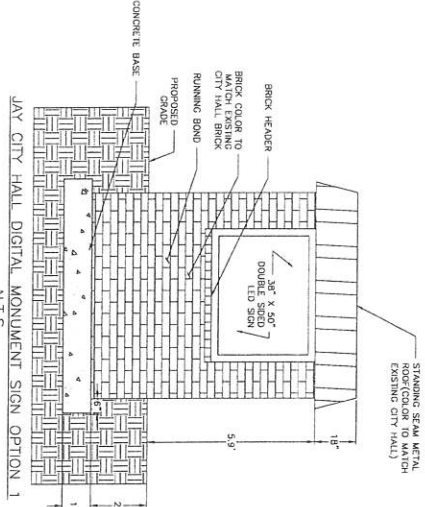
CROSS SECTION TYPE III SILT FENCE DETAIL
 N.T.S.



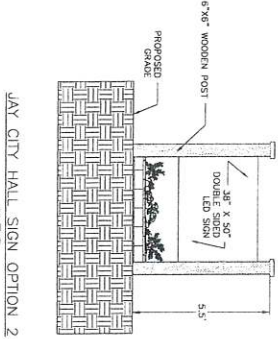
MILL AND OVERLAY SECTION
 N.T.S.



CLEARANCE AND TRENCH AREA
 N.T.S.



JAY CITY HALL DIGITAL MONUMENT SIGN OPTION 1
 N.T.S.



JAY CITY HALL SIGN OPTION 2
 N.T.S.

DESIGN DEVELOPMENT - NOT FOR CONSTRUCTION

C-300

DRAWN BY: V.SERVA
 DESIGNED BY: Designer
 CHECKED BY: DILLAR
 PROJECT NO: 23017
 SHEET NUMBER

JAY SENIOR CENTER RENOVATION
 5259 BOOKER LANE, JAY, FL 32565
 CIVIL DETAILS

STIVA ARCHITECTS
 121 E. GOVERNMENT STREET
 PENSACOLA, FL 32502
 (850) 432-9192
 P.L.C. #00020584

Dewberry
 131 E. GOVERNMENT STREET
 PENSACOLA, FL 32502
 (850) 432-1424

ISSUE DATE: Issue Data
 REVISIONS