Regular Council Meeting Minutes
August 15, 2022

Present: Steve Cozart, Nina Hendricks, Josh Holloway, Gretchen McPherson, Shon Owens, Eric Seib, April Watson, Crystal Weatherington, Tony Howard, Doris Jackson

Meeting Call to Order: Eric Seib **Prayer:** Josh Holloway **Pledge:** Shon Owens

Approve Minutes: Mayor Owens made a motion to accept the regular council meeting minutes from August 1, 2022, as written. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

1. Town of Jay Report:
Engineering Report: Ms. Weatherington presented the engineering report. The CDBG paving project came in with an additional $50,000 in cost. She has reached out to CDBG regarding this and will report back once an answer is received. The USDA Waterline project is continuing with grout fill being complete on Highway 4. They are working to isolate Highway 89 in order to complete the grout fill there. Construction plans for Bray-Hendricks park should be here by the end of the week. Ms. Weatherington is currently working on funding for the sewer line replacement / repair project and discussed options regarding how to repair or replace the existing sewer lines. One option would be a process called pipe bursting which would be the most extensive. However, it would replace the current 8-inch lines with 10-inch lines which would be more beneficial for growth. She is working on funding for this project.

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed.

2. Old Business:
TRIM Budget Update: The TRIM Budget meeting will be held on Wednesday, Sept. 7, 2022, at 5:15 pm preceded by our regular council meeting at 4:30 pm.

Land Development Code Ordinance: Ms. Watson read Ordinance 22-02-01 for the second reading.
> AN ORDINANCE OF THE TOWN OF JAY, FLORIDA AMENDING THE TOWN OF JAY LAND DEVELOPMENT REGULATIONS AMENDING CHAPTERS I, II, IV, V, VI, VII, VIII, AND X, AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Owens made a motion to accept the second reading of Ordinance 22-02-01. Seconded by Councilman Holloway. 3 yeas, 0 nays. Motion carried.

Santa Rosa County Courthouse Ribbon Cutting: Mr. Seib reminded the council that the ribbon cutting for the new Santa Rosa County Courthouse would be Aug. 17, 2022, at 10:00 am.

3. New Business:
Request for Homeschool Group to use Community Center 1 – 2 times monthly: Mr. Seib stated that Lauren Reeves currently runs a home school program and was requesting the use of the community center to hold monthly meetings. Discussion followed. It was decided that they would need to schedule times through the library for use of the facility.

New Employee Hire: Mr. Seib requested the council approve the hiring of Jacob McDaniel (resume attached) for the position of Maintenance Worker 1. Councilwoman Hendricks made a motion to approve the hiring of Jacob McDaniel for the position. Seconded by Councilman Holloway. 3 yeas, 0 nays. Motion carried. Tony Howard, town employee, suggested looking into the possibility of contracting out the lawn care for the town again to free up employees for other projects.

Homecoming Parade Approval: Mayor Owens made a motion to approve the Homecoming parade on Sept. 30, 2022, with lineup being within the industrial park due to the park being closed. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

Trick or Treat in Streets: Trick or Treat on Commerce Street will be Monday, Oct. 31, 2022

4. Visitor Comments: Doris Jackson, 5278 Magnolia Street, thanked the council for their proactive efforts in getting some areas around town cleaned up. She stated that she had spoken with county commissioners regarding some of the other properties in the area that needed clean up. She is still very concerned with the business near her property with old gas barrels and other items being left lying around.

Mayor Owens made a motion to adjourn. Seconded by Councilman Holloway. 3 yeas, 0 nays. Motion carried.

5. Reminders:
The next Regular Town Council Meeting will be Wednesday Sept. 7, 2022.

Donna Bullock, Town Clerk   Shon Owens, Mayor