

Regular Council Meeting Minutes
September 18, 2023
6:10 PM Central Standard Time

Present: Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Josh Holloway, Gretchen McPherson, Shon Owens, Eric Seib, David Tillar, Mike Hutto

Meeting Call to Order: Eric Seib

Prayer: Josh Holloway

Pledge: Jane Hayes

Approve Minutes: Councilman Holloway made a motion to accept the regular meeting minutes from September 6, 2023, as written. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Engineering / Operations Report: Mr. Seib presented the operations report (attached). Mr. Seib reported on the non-grant portion for the park. Discussion followed. Waiting on Architects to submit final plans. Mayor Owens ask Mr. Tiller to set up a meeting on Tuesday September 19, 2023, with STOA Architects to discuss Park plans and answer some questions. Mr. Tiller reported that the Senior Center will be ready to bid within The next 30 days. Mr. Seib stated he spoke with Ms. Cotton and her offer to the Town for the easement on State Street was \$2,100. Discussion followed. Motion by Mayor Owens to accept Ms. Cottons offer of \$2,100 for the easement on State Street. Seconded by Councilwoman Hendricks. 4 Yeas, 0 Nays. Motion carried.

Mr. Seib reported he will continue to look for DEP opportunities for the Sewer Line Replacement. Mr. Seib confirmed that Santa Rosa County does own and maintain Hwy 89 & 4 intersection. Mr. Seib will reach out to Santa Rosa County to ask if they have any concerns before the Town moves forward. Mr. Tiller stated that an Intern with Dewberry put together a layout for the Drying Bed #3. Mr. Tiller will send to Eric to go over with council.

2.Old Business:

Livestock Ordinance: Mr. Seib presented the council with the updated draft ordinance relating to the keeping of animals, and Santa Rosa County's Zoning District and Uses. Discussion followed. Motion by Councilwoman Hayes for Mr. Seib to work with Steve on the Town of Jay Animal Ordinance based on the discussions held at this meeting, create a draft for next meeting. Seconded by Councilwomen Hendricks. 4 Yeas 0 Nays. Motion Carried.

Town Clean up: Mr. Seib asked for comments on any projects the council had discussed previously. Discussion followed. Mr. Seib requested Attorney Cozart to write a liability waiver for the Town. Attorney Cozart will send the document to Mr. Seib by the end of the week.

Christmas Lights: Mr. Seib Presented handout showing where the lights would be displayed. Mr. Seib stated that EREC would need to give us a Junction box for four poles. The price is \$10 per Junction box. We will need to build a connection to our source. Discussion followed. Attorney Cozart will create a document for businesses to allow the town to install lights on their property.

3.New Business:

Florida Gas Utility-Rate Structure: Mr. Seib presented document from FGU. FGU has an opportunity to create significant value for its members through a variation of the Long-Term Discounted Gas Transactions that FGU has been participating in for the direct benefit of its members. By modifying the process slightly, discounted transactions can provide significant benefits to its members by selling this discounted gas to Industrial customers located throughout the state. Discussion followed. Motion by Mayor Owens to accept Florida Gas Utility Pricing Model. Seconded by councilwoman Hayes. 4 Yeas, 0 Nays. Motion carried.

Employee Update: Mr. Seib updated the council on the notification of Jacob McDaniel leaving his position with the town. Mr. Seib stated he had five applications for employment with the town to replace Jacob


McDaniels Position. None of those applicants suited what the town needs. Mr. Seib received a call from Randy Gabbard about a position with the town. Randy was willing to take a pay cut so he could be closer to home. Discussion followed. Randy's first day of employment with the Town of Jay was September 18, 2023.


Cost of Living / Raises: Mr. Seib state he has the budget for manpower raises and would like the council to consider and come back to next meeting with suggestions. Discussion followed.

Joy In Jay: Councilwoman Hendricks ask council to look over Joy in Jay handout.

4.Visitor Comments: None

Councilwoman Hayes made a motion to adjourn. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.


Donna Bullock, Town Clerk


Shon Owens, Mayor