

**Regular Council Meeting Minutes**  
**June 6, 2022**

**Present:** Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Josh Holloway, Gretchen McPherson, Shon Owens, Eric Seib, April Watson, John Feeney, Brian Walker, David Eike, Alex Mainiero, Jon Green, Patrick Jehle, David Tiller, Cory Snyder

**Meeting Call to Order:** Eric Seib

**Prayer:** Josh Holloway

**Pledge:** Shon Owens

**Approve Minutes:** Councilwoman Hayes made a motion to accept the previous regular council meeting minutes as written. Seconded by Mayor Owens. 4 yeas, 0 nays. Motion carried.

**Engineering RFQ Presentations:** Four engineering firms were present at the meeting for a brief presentation regarding the previously submitted RFQ's. John Feeney of Alday-Howell engineering, Cory Snyder of Municipal Engineering Services, Patrick Jehle of McKim and Creed, and David Tiller of Dewberry each presented (see attachments). Discussion followed. Mr. Seib, Ms. Bullock, and Councilwoman Hayes will meet next week to go over the RFQ's and will present at the June 20, 2022, council meeting.

**1. Town of Jay Report:**

**Operations Report:** Mr. Seib presented the operations report (attached). The waterline replacement is almost complete. We are still waiting for the FDOT permit for the gas line extension. Mayor Owens discussed the flooding issue on Cherry Street and asked Mr. Seib to have our Dewberry contractor look at the issue when possible. Discussion followed.

**2. Old Business:**

**Architect Update:** Mr. Seib stated that an update will be sent next week regarding the concession stand for the new Bray-Hendricks Park plan.

**Engineering RFQ Process:** Previously discussed.

**3. New Business:**

**Block Party Plan for State Championship / State Attendees:** The Town is hosting a block party on Thursday, June 9, 2022, from 6 – 8 pm for the State Champion JHS Softball Team as well as other JHS students who competed at the State level. Mr. Seib presented a workday checklist for employees (attached).

**Lawnmower Engine:** Mr. Seib stated that the old lawnmower needs a \$2,300 new engine to continue use as the backup mower and stated that he did not feel like this was necessary. The council agreed.

**Lewis Funeral Home Sign:** (attached). Mr. Seib presented a request from Lewis Funeral Home for a sign for their building. Mayor Owens made a motion to approve the sign. Seconded by Councilwoman Hayes, 4 yeas, 0 nays. Motion carried.


**4. Visitor Comments: None**

Councilwoman Hayes made a motion to adjourn. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

**5. Reminders:**

The next Regular Town Council Meeting will be Monday, June 20, 2022.

  
Donna Bullock, Town Clerk

  
Shon Owens, Mayor