

Regular Council Meeting Minutes
March 7, 2022

Present: Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Josh Holloway, Gretchen McPherson, Shon Owens, Eric Seib, April Watson, Crystal Weatherington, James & Suo Doyle, Keith & Kevin Stanton, Tony Howard, Pat Small (via zoom)

Meeting Call to Order: Eric Seib

Prayer: Josh Holloway

Pledge: Nina Hendricks

Approve Minutes (Jan. 18, 2022): Councilwoman Hayes made a motion to accept the Jan. 18, 2022, regular council meeting minutes as written. Seconded by Mayor Owens. 4 yeas, 0 nays. Motion carried.

Approve Minutes (Feb. 7, 2022): Councilwoman Hayes made a motion to accept the Feb. 7, 2022 regular council meeting minutes as written. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

Land Development Code Review: Pat Small with Matrix gave an update on the Land Development Code via zoom (attached). He stated that another community workshop was needed in March and currently the draft of the new code will be ready by April and the final code is set to be complete in May.

1. Town of Jay Report:

Engineering Report: Ms. Weatherington gave the engineering report. The USDA waterline is 85% complete and is hot from Hwy. 89 to the Jay Schools. A pressure test will be done tomorrow. Grout fill will also need to be done by the contractor. The water line must be complete by May. State street surveys are in process. The gas line extension should start this summer. The Outdoor Fitness Center is almost complete. Discussion followed regarding putting a fence around the center. CDBG paving is one of the next projects to start. Well #4 bids came in over bid by almost double due to inflation costs. We are not ready to start this project and will wait until later to discuss.

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed.

2. Old Business:

American Legion Lease: A proposed lease plan is in discussion with the American Legion (attached). Discussion followed. The Town will invite representatives from the Legion to discuss this at the next Town Hall meeting.

Bray-Hendricks Architect Contract: Mayor Owens signed the previously approved contract.

Town Hall Follow Up: The next Town Hall meeting will be held Monday, March 21, 2022, at 6:00 pm to continue discussions with JJLF, Jay Recreation, Jay Soccer, and the updates to Bray-Hendricks Park. A public workshop will be held prior to the meeting at City Hall at 5:00 pm.

3. New Business:

Hendricks Circle Variance Request: Kevin Stanton made a request to change setbacks on some property he owns on Hendricks Circle (plans attached) to build houses. Mayor Owens made a motion to accept the variance request. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

Santa Rosa County Library Intro: Lori O’Gara introduced herself to the council. She is the new librarian for the Jay Branch of the Santa Rosa County Library. She is working on getting the word out about activities and offerings of the library. Discussion followed.

Fireworks Show: Due to shipping delays, and lack of supplies, the fireworks show would be going up in price from \$10,500 to \$15,000 for the same show as last year (8-minute show). Discussion followed regarding the

cost, park demolition, parking, and the way July 4 falls this year on a Monday. Councilwoman Hayes made a motion to not have the fireworks show for 2022 due to these factors and to put the money aside to use for the next year or for the grand opening of the new park. Seconded by Mayor Owens. Councilwoman Hendricks stated that she would like to get input from the community before deciding. Vote: 3 yeas, 1 nay (Councilwoman Hendricks). Motion carried.

Audit Results: Draft audit results are attached for review by the council.

State Street Surveyor Request: Mr. Cozart will begin to research deeds on State Street to begin the survey process.

COVID CDBG Review: Final updates for the CDBG grant have been sent. CDBG approved \$1,700,000 for the grant that can be used to restore or update / replace items that we currently have. It cannot be used to purchase new items.

Santa Rosa County School Board Gas Resolution: Mr. Cozart presented a proposed interlocal settlement agreement with the Santa Rosa County School Board regarding prior years gas rates and charges (attached). Councilwoman Hayes made a motion to pass the interlocal settlement with the Santa Rosa County School Board. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried. The agreement will be presented at the next Santa Rosa County School Board meeting and upon their approval, the credits will be put on the account.

Review of Ordinances: After speaking with Municode regarding the ordinances, there are several old ordinances that are obsolete. Mr. Seib asked the council if they would like to keep these ordinances on file, or if they would like to make a new ordinance, rescinding the old ordinances. The council elected to create a new ordinance to rescind the old ones. Mr. Seib will create and present at the next meeting.

4. Visitor Comments: James and Suo Doyle of Gulf Breeze, were present. They have purchased a lot next to the new Dollar General store and are looking for ideas for a business. Discussion followed. Tony Howard, Town employee asked the council to consider a cost of living raise for employees due to inflation. Mayor Owens suggested to put this on the agenda for the April 4, 2022, meeting. Discussion followed.

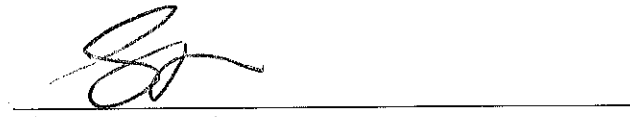
Councilwoman Hayes made a motion to adjourn. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried.

5. Reminders:

The next Town Hall meeting will be Monday, March 21 at 6:00 pm at the Community Center.

The next Regular Town Council Meeting will be Monday, April 4, 2022.


Donna Bullock, Town Clerk


Shon Owens, Mayor