

**Special Council Meeting Minutes
First Public Hearing
Town of Jay CDBG – DR Project
Mar. 20, 2023**

Present: Steve Cozart, Jane Hayes, Nina Hendricks, Josh Holloway, Gretchen McPherson, Robin Phillips, Eric Seib, April Watson, Crystal Weatherington, Tony Howard, Doris Jackson


Meeting Call to Order: Eric Seib

Prayer: Josh Holloway

Pledge: Jane Hayes

CDBG Disaster Relief Grant Submission: Robin Phillips presented the council with the CDBG Disaster Relief Grant Application. Discussion followed. Ms. Phillips read Resolution 23-03-01 stating the towns intention to apply for the grant. Councilwoman Hayes made a motion to approve the resolution as written. Seconded by Councilwoman Hendricks. 3 yeas, 0 nays. Motion carried.

Councilwoman Hayes made a motion to adjourn the special meeting. Seconded by Councilman Holloway. 3 yeas, 0 nays. Motion carried.



Donna Bullock, Town Clerk



Shon Owens, Mayor

FIRST PUBLIC HEARING

TOWN OF JAY CDBG-DR PROJECT

March 20, 2023

PURPOSE OF PUBLIC HEARING

LET PUBLIC KNOW THAT JAY IS CONSIDERING SUBMITTING AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT HURRICANE SALLY DISASTER RECOVERY (CDBG-DR) FUNDS FOR IMPROVEMENTS TO BRAY-HENDRICKS PARK IN THE AMOUNT OF \$5,479,939.96. IMPROVEMENTS INCLUDE THE CONSTRUCTION OF A COMMUNITY DISASTER RESPONSE CENTER MULTI-PURPOSE BUILDING, DRAINAGE, UTILITIES, PAVING AND ELECTRICAL. THE FACILITY WILL PROVIDE A CENTRAL STAGING AND RECOVERY RESPONSE SITE FOR RESIDENTS AS WELL AS SUPPORT CREWS FOLLOWING A DISASTER.

A. BUDGET:

CONSTRUCTION OF FACILITIES AND UTILITES:	\$5,064,939.96
ENGINEERING/ARCHITECTURE INSPECTION:	\$240,000.00
ADMINISTRATION/ENVIRONMENTAL REVIEW:	\$175,000.00

B. MATCHING FUNDS:

THE TOWN INTENDS ON MATCHING THE PROJECT WITH THE \$300,000 LEGISLATIVE APPROPRIATION FOR THE CONSTRUCTION OF THE EAST ENTRANCE ROAD AND PARKING LOT AS WELL AS CONTRIBUTING \$290,000 OF TOWN FUNDS FOR CIVIL AND ARCHITECTURAL DESIGN SERVICES.

C. A DRAFT COPY OF THE APPLICATION CAN BE OBTAINED BY CALLING THE TOWN OF JAY.

D. TIMING:

APPLICATION IS DUE TO DEO ON APRIL 4, 2023. NOTICE OF POSSIBLE FUNDING AROUND MAY, 2023.

E. QUESTIONS FROM THE PUBLIC/DISCUSSION

RESOLUTION NUMBER 23-03-01

WHEREAS, the Town Council of Jay, Florida, is hereby making known its intention to apply to the State of Florida for Small Cities Hurricane Sally Community Development Block Grant Disaster Recovery (CDBG-DR) assistance under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised; and

WHEREAS, the Town Council desires to make improvements to Bray-Hendricks Park including the construction of a Community Disaster Response Center multi-purpose building and drainage, paving and utility improvements and understands that the total estimated cost associated with the grant funded construction, engineering, and administrative expense being applied for is \$5,479,939.96; and

WHEREAS, the legislative body of the Town of Jay, Florida, recognizes the Mayor as the appropriate Town official authorized, in his/her capacity as Mayor to act on behalf of the Town in such matters and further acknowledges that his/her signature shall be binding upon the Town of Jay in such matters; therefore

NOW, THEREFORE, IT BE RESOLVED by the Town Council of Jay, Florida,

1. That it approves the submission of the CDBG-DR application requesting \$5,479,939.96 in federal grant assistance for Community Disaster Response Center improvements; and
2. That the legislative body of the Town of Jay, Florida agrees to pledge \$590,000.00 as match for the CDBG application via legislative appropriation and town funds.
3. That this legislative body of the Town of Jay, Florida, hereby authorizes the Mayor (or in his/her absence, the Town Manager) to act as the appropriate Town official on behalf of the Town of Jay, Florida, in dealings with the State of Florida and to sign any and all necessary application forms requesting CDB-DR assistance; as well as, submitting any additional information required and signing any necessary contracts and/or other agreements between the State of Florida and the Town of Jay, Florida that may result from this application.

DULY ADOPTED THIS 20th day of March, 2023 on a vote of 3 yeas, and 0 nays by the Jay Town Council.

BY: _____


Shon Owens, Mayor

ATTEST:



Donna Bullock, Clerk

(SEAL)